

**ACTRA TORONTO  
COUNCIL MEETING  
TUESDAY FEBRUARY 5, 2016**

**PRESENT**

David Sparrow, President  
Heather Allin, Past President  
Wendy Crewson, Vice-President, Member-at-Large  
Art Hindle, Vice-President, External Affairs  
David Gale, Vice-President, Communications  
David Macniven, Treasurer  
Clara Pasieka, Vic-President, Member Services  
Shireen Airth  
Rebecca Applebaum  
Maria Del Mar  
Shawn Doyle  
Dom Fiore  
Joel Keller  
Grace Lynn Kung  
Don Lamoreux, alternate for Ferne Downey  
Angelica Lisk-Hann  
Constantine Meglis, alternate for Colin Mochrie  
Jack Newman  
Leah Pinsent  
Julian Richings (morning only)  
Jocelyne Zucco, alternate for Nicole St. Martin

**REGRETS**

Catherine Disher  
Sedina Fiati

**MEMBER CAUCUS AND COMMITTEE CHAIRS/ADVOCATES**

Tania Cardwell, Stunt Advocate  
Donal Hansman, Co-Chair FMBG Committee  
Kevan Kase, alternate for Robert Racki, Stunt Committee Chair  
Larry Robertson, Chair, Apprentice Caucus, ACTRA Toronto  
Randi Shelson, Chair, Additional Background Performers Caucus, ACTRA Toronto

**OBSERVERS**

Lorne Goodman

**ALSO PRESENT**

Sue Milling, Executive Director, ACTRA Toronto  
Judy Barefoot, Director, Commercial Production, ACTRA Toronto  
Indra Escobar, Director, Member Services, ACTRA Toronto  
Alistair Hepburn, Director, Independent & Broadcast Production, ACTRA Toronto  
Karl Pruner, Director, Communications, Education and Outreach, ACTRA Toronto  
Karen Ritson, Director of Finance and Administration, ACTRA Toronto  
Karen Woolridge, Public Relations Officer, ACTRA Toronto  
Elliott Anderson, Acting Director, Public Policy and Research, ACTRA Toronto  
Freda Merritt-Gambrill, Recording Secretary, ACTRA Toronto

The meeting commenced at 10:10 a.m. with President, David Sparrow, in the Chair. He welcomed everyone present.

#### **APPROVAL OF AGENDA**

Agenda Item at 12:30 – was changed to a working lunch as the video was 45 minutes long.

#### **MOTION #1**

**Moved by Heather, seconded by Jack Newman:**

**“That the Agenda for the ACTRA Toronto Council Meeting of February 2, 2016, as amended be accepted.”**

**CARRIED**

#### **CORRECTION AND APPROVAL OF MINUTES**

**Page 1** : Delete Maria Del Mar from the Regrets column.  
Typographical error: Jocelyn Zucco, should read *Jocelyne Zucco*.

#### **MOTION #2**

**Moved by Clara Pasiaka, seconded by Angelica Lisk-Hann:**

**“That the Minutes of the ACTRA Toronto Council Meeting of January 15, 2016, as amended, be accepted.”**

**CARRIED**

Introduction of Council, alternates, Apprentice and AABP Chairs, staff and observers followed.

#### **PRESIDENT’S REPORT**

David Sparrow reported on the following items:

- changes in branding of Casting sites, i.e. Casting ACTRA, Casting Stunts, Casting Diversity, etc., to ACTRAOnline.ca.
- attended various committee and caucus meetings, i.e. Stunt Coordinators, AABP, APRS Trustees meeting, Full Members Background Committee, Toronto Finance Committee, NCA quarterly meeting.
- National By-Laws – stunt committee has asked committee to look at we will try to incorporate stunt guidelines in the By-Laws.
- Voice committee was attended by 50 performers interested in hearing about efforts to organize, and yo discuss new initiatives to increase work opportunities for voice performers.
- The launch of the ACTRAgrams took place during AdWeek. Council viewed site and a few of the clips.

- ACTRA Day in LA. David Sparrow and Theresa Tova attended. He said that it was a great opportunity to meet a lot of our LA based members.
- New councillors have all been issued ACTRA Toronto email accounts. Instructions on how to access their ACTRA Toronto emails will be forwarded to them.
- Mr. Sparrow reported that in February we are looking forward to the following events:
  - DATT – the Deaf Artists Theatre Toolkit Fundraiser. This is sponsored by Cahoots on Thursday, February 4<sup>th</sup>.
  - William F. White February Freeze next Tuesday.
  - ACTRA Toronto Conference on February 17, 18 and 19. He encouraged all Councillors to attend the Plenary on Thursday.
  - The 14<sup>th</sup> Annual ACTRA Awards in Toronto on Saturday, February 20<sup>th</sup>.
- Mr. Sparrow also reported on Second Time Around screening; AFBS – watch for the deadlines; and the rebranding of AFC – the Actors’ Fund of Canada.

**EXECUTIVE DIRECTOR’S REPORT**

Sue Milling reported on the production volume in Toronto.

Ms Milling noted that her assistant assists FilmOntario, CASCU, the President’s office and the Executive Director’s office.

The department heads introduced themselves and informed Council of the work their departments are responsible for.

**2016/17 OP PLAN & BUDGET REVIEW AND ACCEPTANCE**

The 2016 – 2017 Operating Plan was distributed and discussed. Treasurer David Macniven walked Council through the budget.

**MOTION #3**

**Moved by Dom Fiore, seconded by Rebecca Applebaum:**

**“That the 2016 – 2017 Operating Plan and Budget be approved.”**

**CARRIED**

**DECEMBER 2015 FINANCIALS**

Mr. Macniven reported on the Statement of Income & Expenses for the period ending December 31, 2015.

**AUTOMATIC ELECTRONIC DEFIBRILLATOR (AED) TRAINING – MICHAEL WHITEHEAD**

Council received training on the use of the Automatic Electronic Defibrillator (AED) and CPR.

## EXECUTIVE REPORTS

**Treasurer – David Macniven:** Mr. Macniven thanked the Caucus Chairs for their service to the membership.

**AABP:** Randi Shelson reported that over 100 members attended the recent AABP event that was held at the ACTRA office. Desiree Johnston from the ACTRA IS Department helped everyone with uploading their pictures on ACTRAonline, formerly Casting Background.

**Apprentice Caucus:** Larry Robertson reported on the joint AAPB and Apprentice workshop to be held at the Members Conference.

**Past President – Heather Allin:** Ms Allin reported on Industry Relations. Ms Allin also reported on Diversity issues and the work of the National Women’s Committee.

**Vice-President, Internal – Theresa Tova:** Ms Tova reported on TAWC, AYA fundraiser which raised \$1,629, to be divided between AFC and PAL and the Agents meeting. Hope to schedule a session for parents of young performers in March.

**Vice-President, Communications – David Gale:** Mr. Gale reported on behalf of Nicky St. Martin, the Chair of the Conference Committee.

The *Performers* magazine will be out in time for the Awards. Chris Owens is stepping down as Editor of the magazine.

Mr. Gale reminded the committee chairs to put forward their budget recommendations before the end of March.

Executive will be holding interviews for the Ombudsman and Advocate positions.

**Vice-President, External – Art Hindle:** Mr. Hindle reported. He said that ACTRA needs to be very proactive in lobbying.

**Vice-President, Member-at-Large – Wendy Crewson:** Ms Crewson reported.

**TAWC:** Jocelyne Zucco reported on the Nell Shipman Award, TAWkies – Toolkit session 3.0.

**Stunt:** Tania Cardwell, the Stunt Liaison, reported. A new Stunt Committee has been elected. An orientation course for stunt performers will be introduced soon.

**Vice-President, Member Services – Clara Pasioka:** Ms Pasioka reported that YEAA, Member Services Committee and the Parades Committee will fall under her portfolio.

The ReelWorld Festival is in October.

## OTHER BUSINESS

Joel Keller reported on the project that he is involved at the Story Book Farm Primate Sanctuary in Sunderland, Ontario. A fundraiser is being held on Wednesday, February 24<sup>th</sup> at the Brooklynn Bar.

Ms Tova reported on the high tea to be held for a group of performers over 80 years old at the King Edward Hotel on February 12.

**THE MEETING ADJOURNED AT 4:20 P.M.**