

**ACTRA TORONTO  
COUNCIL MEETING  
TUESDAY, JANUARY 3, 2017**

**PRESENT**

David Sparrow, President  
Heather Allin, Past President  
Wendy Crewson, VP, Member-at-Large  
Art Hindle, Vice-President, External Affairs  
David Gale, Vice-President, Communications  
David Macniven, Treasurer  
Clara Pasioka, Vice-President, Member Services  
Theresa Tova, Vice-President, Internal Affairs (morning only)  
Shereen Airth  
Rebecca Applebaum  
Maria del Mar (morning only)  
Catherine Disher  
Ferne Downey  
Sedina Fiati  
Dom Fiore  
Jennifer Higgin, alternate for Leah Pinsent (morning only)  
Joel Keller  
Grace Lynn Kung  
Angelica Lisk-Hann  
Colin Mochrie (morning only)  
Jack Newman  
Julian Richings (morning only)  
Catherine Tait alternate for Nicole St. Martin  
Richard Young alternate for Shawn Doyle

**REGRETS**

**COMMITTEE & MEMBER CAUCUS CHAIRS**

Joe Doran, Chair, Apprentice Caucus  
Karen Ivany, Ombudsperson  
Les Williams, Chair, Additional Background Performers Caucus

**OBSERVERS**

Donal Hansman  
Lorne Goodman

**ALSO PRESENT**

Sue Milling, Executive Director, ACTRA Toronto  
Judy Barefoot, Director, Commercial Production, ACTRA Toronto  
Alistair Hepburn, Director, Independent & Broadcast Production, ACTRA Toronto  
Karl Pruner, Director, Communications, Education and Outreach, ACTRA Toronto  
Karen Ritson, Director, Finance and Administration, ACTRA Toronto  
Stephen Waddell, National Executive Director, ACTRA  
Luca De Franco, Public Relations Officer, ACTRA Toronto  
Karen Woolridge, Public Relations Officer, ACTRA Toronto  
Freda Merritt-Gambrill, Recording Secretary, ACTRA Toronto

The meeting commenced at 10:06 a.m. with President, David Sparrow, in the Chair. He welcomed everyone present.

The reading of the ACTRA Equality Statement and introduction of Councillors, Committee and Caucus Chairs, alternates, observers and staff followed.

#### **APPROVAL OF AGENDA**

##### **MOTION #1**

**Moved by Heather Allin, seconded by Jack Newman:**

**“That the Agenda for the ACTRA Toronto Council Meeting of January 3, 2017, be accepted.”**

**CARRIED**

#### **CORRECTION AND APPROVAL OF MINUTES**

There being no corrections to the minutes, the following Motion was moved:

##### **MOTION #2**

**Moved by David Gale, seconded by Clara Pasioka:**

**“That the Minutes of the ACTRA Toronto Council Meeting of December 6, 2016, be accepted.”**

**CARRIED**

#### **PRESIDENT’S REPORT**

David Sparrow addressed Council.

He reported on the following items:

- CMPA year-end event.
- USW Holiday event.
- Stunt Committee Christmas party which was attended by Alistair Hepburn and Sue Milling.
- His attendance at the event at Kipling Studios at which Minister McMahon was present.
- Review of the Draft Budget at the National Executive meeting.
- National Constitution and By-Laws Committee will meet to discuss the proposals re permit fees.
- SAG/AFTRA meeting in LA in late January regarding organizing.
- Went from department to department just before the holiday break to thank staff and wish them well.
- At the February Council meeting there will be an election for Toronto Executive position followed by a second election for the vacant Toronto seat on the National Executive. The finalized version of the Op Plan and Budget will also be presented.
- ACTRA’s role in Canada’s 150<sup>th</sup> Anniversary and ACTRA’s 75<sup>th</sup> year celebrations in 2018.

On behalf of ACTRA Toronto, Catherine Disher thanked David Sparrow for his leadership and Council gave him a standing ovation.

## EXECUTIVE DIRECTOR'S REPORT – 2017 CALENDAR PRIORITIES

- Sue Milling, on behalf of the staff at ACTRA Toronto, thanked Mr. Sparrow for his leadership
- Ms Milling reported on a meeting held with the Commercial Producers Association of Toronto
- Ms Milling reported on the Voice Committee focus group on the upcoming Commercial negotiations
- At the CMPA end of year party, Ms Milling said that she had a discussion with the Chair of the CMPA about steps the CMPA is discussing regarding diversity initiatives.
- We have submitted a grant application to the OMDC to do a diversity census of our membership.
- The BC Animation agreement has been ratified.
- Ubisoft Terms of Settlement referendum has been mailed to the members.
- We met with the CBC in December to discuss what they might do to ensure that the productions they license are done under ACTRA agreements.
- We go into bargaining with CTV next week.
- Mayor Tory will be going to LA in January to promote Toronto's film industry. FilmOntario will be going in March.
- The Provincial budget will be introduced in February. Lobbying is ongoing on stability in terms of our tax credits.
- The regulator has approved CASCU's share offering proposal and they will be approaching the other guilds and unions regarding joining as investors.
- Ubisoft – 593 members are eligible to vote. The referendum ballots were mailed out to the eligible members on December 19<sup>th</sup> and 20<sup>th</sup>. Steve Shackleton, alternate for Robert Racki, stunt Chair, raised the concern that many stunt performers had not received the referendum package due to the slow holiday mail. After discussion Ferne Downey announced that the ratification deadline would be extended to January 19<sup>th</sup>.

*Sue Milling assumed the Chair.*

## ELECTION – PRESIDENT ACTRA TORONTO

The floor was open for nominations.

### NOMINATIONS

Theresa Tova - Accepted.  
David Macniven - Accepted.

The candidates gave their nomination speeches and a question and answer period followed. Joel Keller and Heather Allin were appointed scrutineers by the candidates to assist staff in counting the ballots.

Ballots were cast.

The scrutineers reported that they observed a fair and accurate count.

**ELECTED : THERESA TOVA**

### MOTION #3

**Moved by David Gale, seconded unanimously:**

**“That the ballots be destroyed.”**

**CARRIED UNANIMOUSLY**

Ms Tova addressed Council and then left for work.

*David Gale assumed the Chair.*

**2017/18 DRAFT OPERATING PLAN REVIEW**

Sue Milling reported on the draft Operating Plan entitled *ACTRA Toronto Celebrates Canada’s 150<sup>th</sup>*. Discussion ensued.

**2017/18 DRAFT BUDGET REVIEW**

David Macniven and Karen Ritson reported on the draft budget for the year ending February 2018. Discussion ensued.

**NATIONAL REPORT**

Ferne Downey reported the following:

- CLC Convention is in Toronto on May 8<sup>th</sup> to 12<sup>th</sup>, followed by the ACTRA National Council and the AFBS Annual General Meeting
- The next National Council meeting will be on January 21<sup>st</sup> and 22<sup>nd</sup>.
- ACTRA Day in LA is on January 28<sup>th</sup>.

Stephen Waddell reported that DGA have concluded their negotiations. He also reported on SAG/AFTRA and Netflix.

**EXECUTIVE REPORTS**

**Treasurer – David Macniven:** Mr. Macniven reported.

**AABP Caucus:** The caucus has a meeting scheduled for January 10<sup>th</sup>.

**Apprentice Caucus:** Joe Doran reported that the caucus is holding an event on January 25<sup>th</sup> to help members to navigate the microsites.

**Full Member Background Committee:** A meeting will be held on January 11<sup>th</sup>.

Mr. Macniven reminded the Committees and Caucus to get in their budget requests as soon as possible.

**Vice-President, Member Services – Clara Pasioka:** no meetings have been held since the last Council

**Past President – Heather Allin:** Ms Allin reported.

**Industry Relations –** work continues on research and outreach.

**Diversity:** Sedina Fiati reported that the committee’s next meeting is on January 26<sup>th</sup> from 6:00 p.m. to 8:00 p.m.

**Vice-President, Communications – David Gale:** Mr. Gale reported.

*Conference Committee:* Catherine Tait reported on behalf of Nicole St. Martin on the upcoming workshops at the February conference.

Council was encouraged to attend the Members Conference which is on February 22<sup>nd</sup> and 23<sup>rd</sup> at the Ryerson's Ted Rogers School of Management.

Mr. Gale said that Ms St. Martin is returning to Toronto in June. She has done tremendous work despite being a long-distance Chair of the committee.

*Awards Committee:* Maria del Mar reported. A new award, the *Series Ensemble Award* has been added. So far we have received 582 submissions. The membership will be invited to vote on the top five submissions.

*Newsletters, etc.:* An e-blast is sent to the membership every two weeks. Committees should go through Mr. Gale, Karen Woolridge or Karl Pruner if there is any information that they would like distributed to the membership.

**Vice-President, External Affairs – Art Hindle:** Mr. Hindle reported on lobbying.

*Archives and Legacy Committee:* Joel Keller reported.

**Vice-President, Member-at-Large – Wendy Crewson:** Ms Crewson reported.

*Stunts:* Stunt Liaison Tania Cardwell reported on the successful Stunt Committee Christmas party in spite of the bad weather.

The stunt website has been upgraded.

*Safety First* meeting is on January 20<sup>th</sup>.

A stunt harassment survey is now in process.

Joel Harris will be awarded the *Stunt Award* posthumously.

*TAWC:* Ms Crewson reported on behalf of Ms St. Martin. *Orchids* has applied for BravoFact funding. The next toolkit session will be held after the conference.

**Vice-President, Internal – Theresa Tova:** Ms Tova was not present. The following reports were submitted in her absence.

*AYA:* The next workshop is on January 15<sup>th</sup> at 3:00 p.m. – *Beating the Winter Blahs*. The committee will be meeting at 2:00 p.m. prior to the workshop.

*Child Advocate:* Alistair Hepburn reported that a Stage Parent seminar on on-line safety for minors is scheduled for January 18<sup>th</sup>.

**Voice Committee:** Mr. Sparrow reported on the last Voice Committee meeting at which the NCA was the focus.

A workshop is scheduled for February on doing voice in video games.

**Full Member Background Committee:** Mr. Sparrow reported that the committee met and the meeting went well.

**Ombudsperson's Report:** Karen Ivany reported. This report was in camera.

**OTHER BUSINESS**

*Equality Statement:* Mr. Macniven suggested an amendment to the Equality Statement to include Performance Category.

*IMDB:* Karen Woolridge said that in order to delete one's date of birth and age a note should be sent to IMDB.

*Councillor's term:* Catherine Disher suggested that when the By-laws are next reviewed, the members consider a time limit be put on a councillor's term on Council.

**THE MEETING ADJOURNED AT 4:23 P.M.**