




ACTRA TORONTO ALL-INCLUSIVE RADIO CONTRACT AND LIMITED LETTER OF ADHERENCE

Welcome to the ACTRA Toronto Interactive Radio Commercial Contract!

This fillable PDF contains multiple variations of calculations for our most popular radio commercials:

- 1 or 2 Radio commercials airing in Toronto for 13 weeks - 2 hours of work time & 4 tag changes
- 1 or 2 Radio commercials airing Nationally for 13 weeks - 2 hours of work time & 4 tag changes
- 1 or 2 Radio commercials airing Nationally for 31 days - 1 hour of work time & 2 tag changes
- 1 or 2 Radio commercials airing Nationally for 7 days - 1 hour of work time & 2 tag changes

Simply complete the contract on the day of production, click the  icon beside the corresponding commercial type and negotiated rate on page 1 and the form does the rest!

If the performer collects HST, click the checkbox on the contract to complete that calculation.

The form must then be printed and signed by the performer and producer.

The breakdown of fees will appear at the bottom of the contract indicating the two net cheque amounts payable. The "Net to Performer" amount is paid to the performer and the "Net to ACTRA" amount is payable to ACTRA Toronto.

When all that is done, submit the document and cheques to:

**ACTRA Toronto,
Commercial Payment Dept. 1st floor,
625 Church St. Toronto M4Y 2G1**

If you have any questions or concerns or don't see the type of commercial you are producing on our list, please call **416-928-2278** or email nca@actratoronto.com. A commercial representative will respond within 24 hours.

Find our voice talent here: <https://voice.actraonline.ca/>



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Select the type of commercial(s) you are producing by clicking the icon on the far right hand side of this form.

“ALL-IN” 3 month rates for a Radio spot airing in Toronto only:

These rates include 2 hours of work time, 1 or 2 spots and up to 4 tag changes.

Rate based on minimum guarantee	Net Payable to Performer	Net Payable to ACTRA*	TOTAL	HST PAYABLE TO PERFORMER IF APPLICABLE
100%	528.53	221.98	750.50	82.08
150%	792.79	276.46	1069.25	123.13
200%	1057.05	387.45	1444.51	164.17

“ALL-IN” 3 month rates for a Radio spot airing Nationally:

These rates include 2 hours of work time, 1 or 2 spots and up to 4 tag changes.

Rate based on minimum guarantee	Net Payable to Performer	Net Payable to ACTRA*	TOTAL	HST PAYABLE TO PERFORMER IF APPLICABLE
100%	621.80	241.21	863.00	96.57
150%	932.70	305.31	1238.00	144.85
200%	1243.59	425.91	1669.51	193.14

“ALL-IN” rates for a Radio spot airing Nationally for 31 days:

These rates include 1 hour of work time, 1 or 2 spots and up to 2 tag changes.

Rate based on minimum guarantee	Net Payable to Performer	Net Payable to ACTRA*	TOTAL	HST PAYABLE TO PERFORMER IF APPLICABLE
100%	475.78	211.10	686.88	73.89
150%	713.67	260.15	973.82	110.84
200%	951.56	309.20	1260.76	147.78

“ALL-IN” rates for a Radio spot airing Nationally for 7 days:

These rates include 1 hour of work time, 1 or 2 spots and up to 2 tag changes.

Rate based on minimum guarantee	Net Payable to Performer	Net Payable to ACTRA*	TOTAL	HST PAYABLE TO PERFORMER IF APPLICABLE
100%	317.58	178.48	496.06	49.32
150%	476.37	211.22	687.59	73.98
200%	635.16	243.96	879.12	98.64

*These rates include 1 or 2 commercials. Includes Performer Health and Retirement Benefits (16% of gross fees). Performer Accident on Set insurance, admin fees and HST.



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PERFORMER: _____ ADDRESS: _____
ACTRA #: _____ SIN #: _____ CITY, PROV., POSTAL CODE: _____
HST #: _____ CORPORATE NAME: _____
PHONE #: _____ EMAIL: _____ AGENT: _____

PRODUCTION DETAILS

ENGAGER*: _____ PRODUCTION HOUSE: _____

ADDRESS: _____ PRODUCER: _____

_____ PHONE #: _____ EMAIL: _____

SPONSOR/PRODUCT: _____ PRODUCTION DATE(S): _____

COMMERCIAL NAME(S): _____

TIME IN: _____ TIME OUT: _____ USE DATES: _____

ENCLOSED PAYMENT INFORMATION: ☐ Include HST *Please call 416-928-2278 for the rate if you are recording more than 2 commercials or 4 tags in a work session.

NET CHEQUE TO PERFORMER	NET CHEQUE TO ACTRA	TOTAL FEE

Breakdown of Total Fee

RATE	
MIN. GUARANTEE	
GROSS W/O DISCOUNT	
TORONTO DISCOUNT	
GROSS FEES	
4% I&R	
2.25% DUES	
NET TO PERFORMER	
12% I&R	
CSF	
CSF HST	
Accident on Set	
Accident on Set HST	
NET TO ACTRA	
SUBTOTAL	
PERFORMER HST IF APPLICABLE	
TOTAL	

*By signing this document the Engager agrees to adhere to all rates and conditions contained in the National Commercial Agreement. Payment is due at ACTRA Toronto within 15 business days of the work session. Late payment penalties of \$6.00 per day per performer apply to all late payments.

Performer signature

Producer signature

Date